



## New Hampshire Association of REALTORS® BOARD OF DIRECTORS CODE OF CONDUCT

### The Directors of the New Hampshire Association of REALTORS® agree:

1. To use their best efforts to provide progressive, collective leadership and direction to the association in support of its mission and mandate of the Strategic Plan;
2. To adhere to the association's governance policies, and to not violate any federal, state or local laws governing the association;
3. To disclose potential conflicts of interest they may have regarding matters that may come before the Board, and abstain from discussion and voting on any matter, in which the director has or may have a conflict of interest;
4. To endeavor to direct the activities of the organization as a whole rather than in their own interest or that of any specific group;
5. To maintain the confidentiality of the details and dynamics of board discussions, as well as those items designated as confidential;
6. To not speak against, or in any way undermine board solidarity once a board decision has been made;
7. To attend all board meetings and be prepared for the meetings, having read pre-circulated material in advance;
8. To act in good faith, responsibly, and with due care and diligence, without allowing independent judgment to be subordinated;
9. To contribute to discussions and decision making in a positive and constructive manner, with interactions in meetings courteous, respectful, and free of animosity;
10. To be prepared to commit sufficient time and energy to attend to association business;
11. To participate in the association in ways other than attending board meetings;
12. To adhere to the principle that the Executive Vice President is responsible to the Executive Committee and the entire board of directors, and not any one Director; committee or committee chair;
13. To never attempt to exercise individual authority or undue influence over the association;
14. To understand that the official spokespersons for the association are the elected officers and the executive vice president, and in the event such individuals are unavailable, those chosen by the president or president-elect or the executive vice president. Consequently all public requests for comment about association matters shall be referred to them.
15. To refrain during board meetings from the use of laptops and personal assistant products (blackberry, iPhone, etc.) unless directly related to events being discussed;
16. To understand directors owe a fiduciary responsibility to the association.

Directors will annually sign a confirmation that they have read and will comply with this Code.

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Name (Print)

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Signature

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Date